

Dyes in History and Archaeology

Guidelines for authors

Dyes in History and Archaeology is a refereed journal of papers drawn largely from those presented at the annual meetings of Dyes in History and Archaeology. Papers are accepted for publication, after peer review, on the assumption that a paper submitted does not contain essentially the same material as in a previous publication, and is not under consideration for publication elsewhere.

Please submit your contribution in English, typed double-spaced, using Word (PC – IBM – format, please, not Mackintosh); Word 365 or earlier versions are acceptable (.doc or .docx, or Rich Text Format, .rtf, if Word is not convenient). Tables may be submitted as Excel files if desired (.xls or .xlsx). Please **do not** submit texts in PDF or in any other format. If English is not your first language it is advisable to have your text checked by a native English speaker, or by someone who is fluent in English (particularly written English), before you submit it.

N.B. Tables, captions and all illustrations should be submitted as separate files; please do not embed them in the text. Initially, when you first submit your paper to be sent to referees, you may submit your illustrations as a PDF or PowerPoint file with low resolution colour images. This is **not** acceptable at the final stage when high resolution colour images are required.

Please e-mail your text, tables, captions as Word (or Rich Text Format) attachments to the address given; until further notice this is M.R.vanbommel@uva.nl. Please check before e-mailing illustrations in case the file size is inconveniently large (diagrams of molecules will be fine; colour details from tapestries may not be). For large files a file transfer service can be used (there are several). The requirements for illustrations are summarised below.

The suggested maximum word length is 4,500–5,000 words, including tables and references; the style for references is summarised below. A brief abstract (150 words) summarising the contents should be included. About 8 illustrations (including molecules, schemes, b & w diagrams, colour photographs) are acceptable, although this depends on the points in your paper that require illustration to make them clear and you may need more or none at all. Please indicate the principal author for communication with an asterisk and supply a contact e-mail and postal address.

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Notes and references

All explanatory notes or references to publications are at the end of the article; please do not use footnotes. The reference in the text consists of a superscripted running number, immediately following the full stop at the end of the sentence, or, if necessary, another punctuation mark within the sentence: e.g. ‘The house was built in 1642.⁷’. It should only follow a specific word or phrase if this is absolutely critical. Only **one** number is given, even if several sources are to be cited, as in the (imaginary) example below:

7. Brown, R.B. (1997) *Monastery Buildings after the Dissolution*, London, pp. 32–7;
Devenish, C. and Paulson, J. (2003) *Farmhouses in Seventeenth-Century Surrey*,
Guildford (Smith Press), p. 47; Finlay 2006 (see note 4 above), pp. 38–51.

N.B. Please do not use the ‘endnote’ facility in Word: when the text is converted into the typesetting program to be used for publication any information that is not ‘hard keyed’ is lost; this includes the note numbers so much time has to be spent by the editor or the publisher’s copy editor retyping the note numbers to avoid this.

The general format for references is given below: please note the punctuation. If in doubt what to include, give all the information available.

a) **Books** (with or without editors):

Smith, A.B., Jones, C.D. and Potts, P. (1986) *Title of book*, ed. E. Brown, 4th edn (1995 reprint), N vols, Place of publication, vol. N, pp. N–NN.

The publisher is omitted, unless it is a little-known publishing house and the information helps the reader locate the book, or it helps to indicate the edition used. If the book is an exhibition catalogue, a conference publication or similar include this information after the title. (Note: full stop after ed. and vol. in the singular, but not after eds and vols in the plural.)

Examples:

Boltz, V. (1913) *Illuminierbuch: wie man allerlei Farben bereiten, mischen und auftragen soll* (Basel 1549), ed. C.J. Benziger, Munich (repr. Schaan, 1982), pp. 16–18.

Brunello, F. (1973) *The Art of Dyeing in the History of Mankind*, transl. B. Hickey, Vicenza, pp. 25–38.

Cardon, D. and du Chatenet, G. (1990) *Guide des teintures naturelles*, Paris-Lausanne, pp. 146–51.

Thomson, R.H. (1971) *Naturally Occurring Quinones*, 2nd edn, London, pp. 464–7.

Milanesi, G. (ed.) (1854) *Documenti per la storia dell’arte senese, I, Secoli XIII e XIV*, Siena, pp. 11–14.

b) Articles in conference proceedings, catalogues and similar publications

Smith, A.B., Jones, C.D. and Potts, P. (1992) 'Title of article', in E. Brown and Q.R. Green (eds), *Title of book*, N vols, Place of publication, vol. N, pp. N–NN.

(It is not essential to give the number of volumes unless the pagination begins at 1 in each volume.)

Examples:

Roy, A. and Berrie, B.H. (1998) 'A new lead-based yellow in the seventeenth century', in A. Roy and P. Smith (eds), *Painting Techniques: History, Materials and Studio Practice; Contributions to the Dublin Congress of the International Institute for Conservation, 7–11 September 1998*, London, pp. 160–5.

Schweppe, H. (1986) 'Identification of dyes in historic textile materials', in H.L. Needles and S.H. Zeronian (eds), *Historic Textile and Paper Materials. Conservation and Characterization* (American Chemical Society Advances in Chemistry Series 212), Washington, D.C., pp. 153–74.

c) Publication by committee, government departmental report, etc.: no author or editor

Example:

Commission Internationale de l'Eclairage (1978) 'Recommendations on uniform color spaces, color difference equations, psychometric color terms', Supplement No.2 to CIE Publication No.15 (E-2.3.1), 1971/(TC-1.3).

d) Papers, articles in journals

Smith, A.B., Jones, C.D. and Potts, P. (1982) 'Title of article', *Title of Journal* 14, 3, pp. N–NN.

If applicable insert the series number, or NS (new series), before the volume number. The part or issue number is helpful, and essential if the numbering of each part begins at 1. If the month is given rather than a number give this in parentheses: 14 (March), pp. N–NN. Please give the complete range of pages, adding 'especially p. X' if necessary.

Examples:

Quye, A. and Wouters, J. (1992) 'An application of HPLC to the identification of natural dyes', *Dyes in History and Archaeology* 10, pp. 48–54.

Wouters, J. and Verhecken, A. (1991) 'High-performance liquid chromatography of blue and purple indigoid natural dyes', *Journal of the Society of Dyers and Colourists* 107, 7–8, pp. 266–9, esp. p. 268. (Example where part number cited.)

Non-Roman alphabet references – books or journals – such as Arabic, Russian, Japanese, Greek: cite the foreign text (e.g., journal title), transliterated, followed by the English in square brackets, e.g.

Hayashi, K., 1988, Shokubutu-Shikiso [Plant Pigments], Tokyo, p. 424.

e) Unpublished manuscripts (i), theses (ii), lectures (iii)

Titles for manuscripts (or their parts) and other unpublished material, including theses, papers presented at conferences, etc., should be in single quotation marks, not italicised. For theses, awarding institution should be given.

Examples:

i) ‘Receipts for making colours’, British Library MS Sloane 2584, ff. 1–7 (or 1r to 7v).

Mayerne, T. de, 1620–41, ‘Pictoria Sculptoria & quae subalternarum artium’, British Library MS Sloane 2052, f. 90.

ii) Hofmann, R. (1989) ‘Färbepflanzen’ (Ph.D. thesis, University of Vienna).

iii) Popoola, A.V. (2011) ‘Indigo dyeing among the Yorubas of South Western Nigeria: a historical perspective’, paper presented at the 30th Meeting of Dyes in History and Archaeology, University of Derby, 11 October 2011. (This was a joint meeting with the Royal Society of Chemistry Historical Group; generally information of this sort can be omitted from the reference.)

Sinclair, R.S. and Thomson, M. (1994) ‘Light induced colour changes during Tyrian purple dyeing’, poster presented at the 13th meeting of Dyes in History and Archaeology, Edinburgh, 2 December 1994.

f) Websites and similar material

This may include material that was published in hard copy but has been accessed in electronic form, as in the second example below. The first example is an online publication. Examples:

Padfield, J., Vandyke, S. and Carr, D. (2013) ‘Improving our Environment’ [online] March 2013. (Available at: <http://www.nationalgallery.org.uk/paintings/research/improving-our-environment> , accessed 3 January 2021).

Kelly, K.L. and Judd, D.B. (1976) Color: Universal Language and Dictionary of Names, [Washington D.C.] (U.S. Department of Commerce, National Bureau of Standards; Special Publication 440). (Available at <https://archive.org/details/coloruniversalla00kell> , accessed 3 January 2021.)

g) **Personal communications**

Please give the date and full name and affiliation (if possible) of your source.

Example:

Dr Jane Smith, Botany Department, School of Biological and Agricultural Sciences, University of XXX, personal communication, 25th September 2006.

Subsequent references to a publication are in the form:

Thomson 1971 (see note N above), p. 226.

Quye and Wouters 1992 (see note NN above), pp. 51–2.

For 3 or more authors give the first-named author and *et al.* If you cite several publications by Smith and the same, or different, co-authors, all published in 1982 use 1982a, 1982b, etc.

Smith *et al.* 1982a (see note NNN above).

Illustrations

The current Archetype guidelines for digital illustrations are included in their House Style and Submission Guide. Assuming the current format of the DHA journal, the minimum width for an image is about 60–70 mm, maximum about 140 mm, maximum height about 200 mm.

Acceptable electronic formats for illustrations are JPG, TIFF and PDF; the publisher also accepts EPS files. The publisher prefers colour illustrations to be submitted in CMYK colour space so if RGB files are supplied these will be converted, which may result in colour changes. In practice this has not usually presented any problems. Where colour accuracy is absolutely crucial please make this clear so that it can be discussed with the publisher at an early stage. Photographs and similar illustrations should be supplied at the best resolution available, preferably at least 300 dpi, line diagrams at 1200 dpi (and if there is any colour this should be in CMYK format, as above, if possible). If your illustrations are in any other format – black and white or colour photographs or other images, or colour transparencies (35 mm or 5 x 4 inches) – which will have to be sent by post, please inform the editor so that an address can be supplied. Include the captions with your text. If text or any annotations are to be added to an image sent as hard copy, such as a photograph, please supply these as an overlay, NOT written on the image itself. In the case of machine-labelled chromatograms, spectra and so on, it is helpful if you also supply a duplicate without labels. Illustrations will be reduced to fit into a column width (roughly 70 mm) or a page width (roughly twice this) and fine lines or annotations in small print on diagrams, such as chromatograms or spectra, may not reproduce very well: please bear this in mind when labelling your diagram. If you do not have the final version of an illustration (if, for example, it is on order from a library or museum) it would be helpful if you are able to provide some indication of what it will be. When taking a photograph using a digital camera, or scanning an image, please ensure that the camera is on its highest quality setting, or scan at 300 dpi minimum: low quality small images are not suitable for reproduction.

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